

# Memorandum

**TO: ALL DEPARTMENT PERSONNEL**

**FROM:** Anthony Mata  
Chief of Police

**SUBJECT: DUTY MANUAL REVISION: L 4304  
RENDER ASSISTANCE TO THE  
VICTIM(S)**

**DATE:** July 28, 2022

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APPROVED

Memo #2022-034

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## BACKGROUND

A review of the Duty Manual section L 4304 RENDER ASSISTANCE TO THE VICTIM(S) discovered revisions were necessary to bring it into alignment with best practices.

## ANALYSIS

The Duty Manual has been revised to reflect changes described below. Additions are shown in *italics and underlined*. Deletions are shown in ~~strike-through~~ form.

### **L 4304 RENDER ASSISTANCE TO THE VICTIM(S):**

*Revised 07-28-22*

The fundamental ~~first~~ responsibility is to the victim. The injured must receive the highest priority even if this permits the suspect to escape. To do so, Department members are expected to secure the scene and render safe any potential ongoing or imminent threat as soon as practicable. ~~Therefore, the~~ The first arriving officer will ensure that the victim receives emergency first aid and further medical care as necessary, when safe to do so. This task may be delegated to other competent persons or officers but the responsibility to ensure that this task is accomplished remains with the first arriving unit.

## ORDER

Effective immediately, all Department personnel shall adhere to the above Duty Manual section.



Anthony Mata  
Chief of Police